

#### MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608 Canton, Mississippi 39046 601-855-5500 • Facsimile 601-855-5759 www.madison-co.com

TO:

Madison County Board of Supervisors

FROM:

Rhine Chesteen, CPA R C

**Inventory Control Clerk** 

DATE:

December 21, 2015

I am requesting that the following items be declared surplus and deleted from inventory. These items have been replaced or disposed of and are no use to Madison County and need to be removed from inventory.

			Date of	Cost or
Description	Asset #	Department	Purchase	Basis
Ipad	6029	Board of Supervisors	03/19/2012	\$870.80
Computer/Dell	3688	Information Technology	02/21/2006	\$773.00
Dell Desktop	5730	Information Technology	03/07/2011	\$1,144.13
Lexmark 2590 Form Printer	6095	Justice Court	09/17/2012	\$418.46
Truck Vault	4333	Sheriff	03/19/2007	\$1,500.00
Desktop Computer	4708	Sheriff	05/05/2008	\$819.00
Iphone 4	6498	Solid Waste	07/01/2013	\$1.00
Lanier Copier	2136	Tax Assessor	02/12/2001	\$1,600.00
Alarm System	3077	Tax Assessor	02/07/2005	\$1,219.00
HP Basic Docking Station	4676	Tax Assessor	04/21/2008	\$234.95
Fujitsu Duplex Scanner	4735	Tax Assessor	07/07/2008	\$1,195.00
Executive Desk Right Return	4817	Tax Assessor	04/07/2008	\$805.52
Blackberry Storm	5150	Tax Assessor	04/13/2009	\$1.00
Lanier Copier	5274	Tax Assessor	09/08/2009	\$6,757.00
Lexmark Form Printer	5704	Tax Assessor	02/07/2011	\$332.99
Samsung Galaxy	6290	Tax Assessor	01/22/2013	\$99.00
Iphone	6330	Tax Assessor	08/05/2013	\$1.00
Thin Client Ethernet Attachment	6336	Tax Assessor	01/22/2013	\$301.94
Thin Client Ethernet Attachment	6472	Tax Assessor	04/15/2013	\$302.57
Thin Client Ethernet Attachment	6473	Tax Assessor	04/15/2013	\$302.57
Executive Chair	6773	Tax Assessor	10/01/2013	\$700.00

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property: Board of Supervisors		Date:12/_	16/2015
Description	Inventory <u>Number</u>	Cost or <u>Purchase Value</u>	Reason for Deletion
Ipad	6029	\$870.80	Replaced
WE HEREBY STATE CORRECT TO THE		HAT THE ABOVE FACTS AR OWLEDGE.	E TRUE AND
		Board President  Rhine Chedda	Date 12/17/15
		Inventory Control Clerk	Date
		Employee Responsible for Prope	rty Date
Madison County, in the	State of Mississippi,	BEFORE ME, the undersigned au the above named individuals, whats are true and correct to the best of	o, being first duly
GIVENS UNDER MY	HAND AND OFFIC	EIAL SEAL, this theday of	
		Notary Public	

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property:	ocation of Property: Information Technology		Date: 12/16/2015	
Description	Inventory Number	Cost or <u>Purchase Value</u>	Reason for Deletion	
Computer/Dell	3688	\$773.00	Replaced	
CORRECT TO THE	BEST OF OUR K			
		Board President	Date	
		Inventory Control Clerk	12/17/15 Date	
		Employee Responsible for Prope	12/16/15 erty Date	
Madison County, in the	e State of Mississipp	BEFORE ME, the undersigned au oi, the above named individuals, whacts are true and correct to the best	no, being first duly	
GIVENS UNDER MY	HAND AND OFFI	CIAL SEAL, this theday of		
		Notary Public		

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property:	Information Technolo	gy Date: 12/	16/2015
Description	Inventory <u>Number</u>	Cost or <u>Purchase Value</u>	Reason for Deletion
Computer/Dell	5730	\$1,144.13	Replaced
	E UNDER OATH TH BEST OF OUR KNO	IAT THE ABOVE FACTS AI DWLEDGE.	RE TRUE AND
	<u>.</u>	Board President  Chester  Inventory Control Clerk  Employee Responsible for Prop	Date  12/17/15  Date  12/16/15  erty Date
Madison County, in the	e State of Mississippi,	EFORE ME, the undersigned at the above named individuals, was a are true and correct to the best	ho, being first duly
GIVENS UNDER MY	HAND AND OFFICE	AL SEAL, this theday of	`
	Ī	Notary Public	

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property: Justice Court		Date: 12/	Date: 12/16/2015		
Description	Inventory Number	Cost or <u>Purchase Value</u>	Reason for Deletion		
And the second s					
,					
Lexmark 2590 Form Printer	6095	\$418.46	Replaced		
CORRECT TO THE BES	r of our k	KNOWLEDGE.			
		Board President	Date		
		Rhine Chelin Inventory Control Clerk	12/17/15 Date		
		Employee Responsible for Prope	rty Date		
Madison County, in the State	e of Mississip	D BEFORE ME, the undersigned au pi, the above named individuals, what acts are true and correct to the best	no, being first duly		
GIVENS UNDER MY HAN	ID AND OFF	ICIAL SEAL, this theday of			
		Notary Public			

### **MADISON COUNTY INVENTORY**

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

				Date: <u>12-2-15</u>
Location	n of property	: MCSO		
<u>Descri</u>	otion	Inventory Number	Cost or <u>Purchase Value</u>	Reason for <u>Deletion</u>
WE HE	( VAULT REBY STAT	4333 E UNDER OATH BEST OF OUR F	\$1500.00 THAT THE ABOVE FACTS (NOWLEDGE.	DAMAGED B ARE TRUE AND
				ŧ
			Board President	Date
			Inventory Control Clerk	/ 2/16/12 Date
			So-36	12-2-15
			Employee Responsible for	
and fo	Madison Co eing first duly	ounty in the State	ED BEFORE ME, the under of Mississippi, the above na heir oaths that the above fac	med individuals,
GIVEN	IS UNDER M	IY HAND AND OF 	FICIAL SEAL, this the	day of
				Notary Public

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property:_S	heriff	Date:12/	16/2015
Description	Inventory Number	Cost or <u>Purchase Value</u>	Reason for <u>Deletion</u>
Desktop Computer	4708	\$819.00	Replaced
WE HEREBY STATE CORRECT TO THE E		THAT THE ABOVE FACTS AF NOWLEDGE.	RE TRUE AND
		Board President  Multu  Inventory Control Clerk	Date 19/17/15 Date
		Employee Responsible for Prope	12/16/15 erty Date
Madison County, in the	State of Mississip	D BEFORE ME, the undersigned au pi, the above named individuals, wh facts are true and correct to the best	no, being first duly
GIVENS UNDER MY F	IAND AND OFF	ICIAL SEAL, this theday of	
		Notary Public	

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

Location of Property: Solid Waste		Date: 1	Date: 12/16/2015	
	Inventory	Cost or	Reason for	
Description	Number	Purchase Value	<u>Deletion</u>	
Iphone	6498	\$1.00	Replaced	
CORRECT TO THE BEST		HAT THE ABOVE FACTS A OWLEDGE.	ARE TRUE AND	
		Board President	Date	
		Inventory Control Clerk  Employee Responsible for Pro	Date Date Date	
Madison County, in the State	of Mississippi	BEFORE ME, the undersigned, the above named individuals, atts are true and correct to the beauty	who, being first duly	
GIVENS UNDER MY HAN	D AND OFFIC	CIAL SEAL, this theday	of	
		Notary Public		

2136

### MADISON COUNTY

#### ITEMS FOR DELETION/JUNK AFFIDAVIT

#### MADISON COUNTY POST OFFICE BOX 608 CANTON, MISSISSIPPI 39046

Location of Property:	(AUTON TAX A	ssesson office Date: July	1 19,2013
			•
Description	Inventory <u>Number</u>	Cost or <u>Purchase Value</u>	Reason for <u>Deletion</u>
<b>x</b>			
ANIÈR 5000	2136	1600	
CORRECT TO THE		THAT THE ABOVE FACTS AR NOWLEDGE.	E TRUE AND
		Board President	Date
₩ <sup>16</sup>		Rhin Most Inventory Control Clerk	12/16/15 Date
		Employee Responsible for Prope	7/19/2013 erty Date
Madison County, in the	e State of Mississipp	D BEFORE ME, the undersigned au pi, the above named individuals, what acts are true and correct to the best	no, being first duly
GIVENS UNDER MY	HAND AND OFF	ICIAL SEAL, this theday of	,
		Notary Public	

Emm1 To LP 1045 mm 7/19/13

## ITEMS FOR DELETION AFFIDAVIT

# MADISON COUNTY POST OFFICE BOX 404 CANTON, MSISSISSIPPI 39046

Location of Property: _	Tax Assessor, Canton Office	Date: Now_2	3,2016	
Description	Inventory <u>Number</u>	Cost or <u>Purchase Value</u>		son for eletion
ALARM 54516h	3017	1,219.00	Moved 1	D New B 45 Tem
	E UNDER OATH THAT TH BEST OF OUR KNOWLED		S ARE TRUE	AND Ridgeln
	-	Board President		Date
	Ī	Mein Just nventory Control C	lerk	14/16/15 Date
	, ]	Employee Responsib	ole for Property	W 3, 2015
Madison County, in the	ALLY APPEARED BEFORE  State of Mississippi, the about  this that the avobe facts are true	ve named individual	s, wheo, being	first duly
GIVEN UNDER MY I	HAND AND OFFICIAL SEA	L, this the d	ay of	

Notary Public

# ITEMS FOR DELETION AFFIDAVIT

Location of Property:	ax Assessor, Canton C	Office Date: Oct 1	9,2015
<u>Description</u>	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
HP BASIC POCKLING		234.95	OBSOLETE
WE HEREBY STATE U CORRECT TO THE BE	NDER OATH THAT	Γ THE ABOVE FACTS A	RE TRUE AND
		Board President	Date
		Inventory Control Clerk	12/16/15 k Date
		Employee Responsible	for Property Date
Madison County, in the St	ate of Mississippi, the	ORE ME, the undersigned above named individuals, re true and correct to the be	wheo, being first duly
GIVEN UNDER MY HAI	ND AND OFFICIAL	SEAL, this the day	of,
	No	tary Public	

# ITEMS FOR DELETION AFFIDAVIT

Location of Property: _	Tax Assessor, Canton O	ffice Date: Oct	19, 2015
<u>Description</u>	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
FULITSU DUI	PLEX 4735	1,195.00	LUNK
WE HEREBY STATI CORRECT TO THE	E UNDER OATH THAT BEST OF OUR KNOW	THE ABOVE FACTS AR LEDGE.	E TRUE AND
		Board President	Date
		Min Most Inventory Control Clerk	12/16/w Date
		Employee Responsible for	or Property Date
Madison County, in the	State of Mississippi, the	ORE ME, the undersigned au above named individuals, wh e true and correct to the best	neo, being first duly
GIVEN UNDER MY H	HAND AND OFFICIAL S	EAL, this the day of	·
			<del></del>
*	Nota	ary Public	

### ITEMS FOR DELETION AFFIDAVIT

Location of Property:Tax	Assessor, Canton Off	ice Date: Not 2	2015
<u>Description</u>	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
EXECUTIVE DESK	4817	\$805.52	Damage
RIGHT RETURN WE HEREBY STATE UNI	DER OATH THAT	THE ABOVE FACTS AR	IN Shippment ETRUE AND
CORRECT TO THE BEST	OF OUR KNOWL	EDGE.	Replaced.
		Board President	Date
		Inventory Control Clerk	12/16/15 Date
		Employee Responsible for	or Property Date
THIS DATE PERSONALLY Madison County, in the State Sworn, state on their oaths the	of Mississippi, the al	ove named individuals, wh	heo, being first duly
GIVEN UNDER MY HAND	AND OFFICIAL SE	EAL, this the day or	f,
	Notar	y Public	

## ITEMS FOR DELETION AFFIDAVIT

Location of Property:	Tax Assessor, Canton Offi	Date: 021 21	1, 2015
<u>Description</u>	Inventory Number	Cost or Purchase Value	Reason for <u>Deletion</u>
BLACKBERRY	5150	1.00	OBLANTE
WE HEREBY STATE CORRECT TO THE	E UNDER OATH THAT TO BEST OF OUR KNOWLE	THE ABOVE FACTS ARI EDGE.	8
		Board President	Date
		Inventory Control Clerk	12/16/15 Date
		Employee Responsible fo	Property Date
Madison County, in th	NALLY APPEARED BEFORE  e State of Mississippi, the ab-  aths that the avobe facts are	ove named individuals, wh	eo, being first duly
GIVEN UNDER MY	HAND AND OFFICIAL SE	AL, this the day of	
	Notar	y Public	

## ITEMS FOR DELETION AFFIDAVIT

### MADISON COUNTY POST OFFICE BOX 404 CANTON, MSISSISSIPPI 39046

Location of Property:Tax	Assessor, Canton	Office Date: No.V 2,	2015
Description	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
LANGER OPIER	5274	\$6,757.00	Replaces 4/
WE HEREBY STATE UN CORRECT TO THE BES	T OF OUR KNOW	AT THE ABOVE FACTS ARE WLEDGE.	RICOOH MP 2550 TRUE AND
SILL IV TA DI	TIGE · CHOTO	1	
		Board President	Date
		Thentory Control Clerk	12/16/15 Date
		Employee Responsible for	Property Date
Madison County, in the Sta	te of Mississippi, th	FORE ME, the undersigned autile above named individuals, when are true and correct to the best of	eo, being first duly
GIVEN UNDER MY HAN	D AND OFFICIAL	SEAL, this the day of	,

Notary Public

### ITEMS FOR DELETION AFFIDAVIT

## MADISON COUNTY POST OFFICE BOX 404 CANTON, MSISSISSIPPI 39046

Date:

Location of Property: Tax Assessor, Canton Office

<u>Description</u>	Inventory Number	Cost or Purchase Value	Reason for <u>Deletion</u>
EXMARK FORM	5704	33299	LUNK
WE HEREBY STATE U CORRECT TO THE BE		T THE ABOVE FACTS AND VLEDGE.	RE TRUE AND
		Board President	Date
		Inventory Control Clerk	12/16/15 Date
		Employee Responsible	for Property Date
Madison County, in the S	tate of Mississippi, th	FORE ME, the undersigned are above named individuals, ware true and correct to the be	wheo, being first duly
GIVEN UNDER MY HA	ND AND OFFICIAL	SEAL, this the day	of,
	N	otary Public	· · · · · · · · · · · · · · · · · · ·

### ITEMS FOR DELETION AFFIDAVIT

### MADISON COUNTY POST OFFICE BOX 404 CANTON, MSISSISSIPPI 39046

Location of Property: Tax Assessor, Canton Office. Date: 801, 105

<u>Description</u>	Invento Numbe	•	Cost or Purchase Value	Reason for <u>Deletion</u>
SAMSUNG GA		6290	99.00	(ABLOURIE
WE HEREBY STATI CORRECT TO THE	E UNDER OA BEST OF OU	TH THAT R KNOWL	THE ABOVE FACTS A EDGE.	ARE TRUE AND
	*			
			Board President	Date
			Inventory Control Cler	12/16/15 rk Date
			Employee Responsible	of for Property Date
Madison County, in the	e State of Miss	issippi, the a	RE ME, the undersigned bove named individuals, true and correct to the b	wheo, being first duly
GIVEN UNDER MY	HAND AND C	FFICIAL SI	EAL, this the day	of,
		Nota	ry Public	

## ITEMS FOR DELETION AFFIDAVIT

			. 1	
	Location of Property: _	Tax Assessor, Canton Office	Date: NOV 2	2015
	<u>Description</u>	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
	I. Phone	6330	\$1.00	REPLACED
か		5 <b>A</b> E UNDER OATH THAT TH BEST OF OUR KNOWLEI		I PI HONE SC INVI
	More Torned,	N by Broad Horebook	r	
	TO HAMAY CHUNK	-	Board President	Date
			Inventory Control Clerk	2/16/15 Date
		<u>.</u>	Employee Responsible for	Nav z 205 r Property Date
	Madison County, in th	NALLY APPEARED BEFORI e State of Mississippi, the abo aths that the avobe facts are tr	ve named individuals, who	eo, being first duly
	GIVEN UNDER MY	HAND AND OFFICIAL SEA	L, this the day of	·
		Notary	Public	

#### LOST OR STOLEN PROPERTY AFFIDAVIT

Location of Property:_	MADIXON I	AX A	5555 Ce	Date:	Nov	16, 20V	5	
Description ETHERNET	Inventory Number			Cost or Purchase V	<u> /alue</u>	Reason Deletion		
TERMINAL ATTACH	NENT 6336	>		30194				DCATE
Detailed Explanation on name of the Sheriff's Creported to a Sheriff's failure.	Office notified and Office at the time of	the date the disc	he loss y covery, g	was discover give a comp	red. If su lete expl	uch loss wa anation of	as not such	
MAMSON OFF	I during n	ove	Flom	Ridgel	bua	DEFICE	10	
WE HEREBY STATE CORRECT TO THE	E UNDER OATH	THAT T	THE AE					
		Inven	Mir	ent ntrol Clerk sponsible fo	or Proper	Date Date  12/16 ty Date	<u>6</u> 21	715
THIS DATE PERSON Madison County, in the sworn, state on their or	e State of Mississi	ppi, the al	oove nai	ned individi	uals, who	o, being fire	st duly	
GIVENS UNDER MY	' HAND AND OF	FICIAL S	EAL, th	is the	_day of _	,	_•	
		Notar	v Public	<u> </u>				

#### LOST OR STOLEN PROPERTY AFFIDAVIT

Location of Property: MAdison 14	X ASSESSED Date: Nav 16, 2015
name of the Sheriff's Office notified and the reported to a Sheriff's Office at the time of failure.	Cost or Reason for Purchase Value Deletion  302 51  CADUX LOCATE  heft, robbery or mysterious disappearance, show the he date the loss was discovered. If such loss was not f the discovery, give a complete explanation of such
MADISON OFFICE	THAT THE ABOVE FACTS ARE TRUE AND NOWLEDGE.
	Board President  Date  NW 16, 2015  Inventory Control Clerk  Date    2/16/15   Employee Responsible for Property Date
Madison County, in the State of Mississipp	D BEFORE ME, the undersigned authority, in and for pi, the above named individuals, who, being first duly acts are true and correct to the best of their knowledge.
GIVENS UNDER MY HAND AND OFFI	ICIAL SEAL, this theday of,
	Notary Public

#### LOST OR STOLEN PROPERTY AFFIDAVIT

*				1	
Location of Property:	Adison lax	Assesso	Date: N	JOV 16, 2015	i
Description	Inventory Number		Cost or Purchase Valu	Reason for e Deletion	
Detailed Explanation of I name of the Sheriff's Off reported to a Sheriff's Off	Loss: (In case of tage in the continue of tage)	he date the lo	ss was discovered.	If such loss was not	E
failure.	during Movi				
WE HEREBY STATE IS CORRECT TO THE B	.e UNDER OATH	THAT THE	ABOVE FACTS		
		Mlu	Control Clerko Responsible for Pr	Date Date Date  Date  Date  Date	U
THIS DATE PERSONAL Madison County, in the S sworn, state on their oath	State of Mississip	pi, the above	named individuals	, who, being first duly	
GIVENS UNDER MY H	IAND AND OFF	ICIAL SEAI	., this theday	of,	
		Notary Pu	ıblic		

## ITEMS FOR DELETION AFFIDAVIT

### MADISON COUNTY POST OFFICE BOX 404 CANTON, MSISSISSIPPI 39046

Location of Property:	Tax Assessor, Canton Office		2,2015
<u>Description</u>	Inventory <u>Number</u>	Cost or Purchase Value	Reason for <u>Deletion</u>
EXECUTIVE	6113	\$ 700.00	BROKEN
	E UNDER OATH THAT TE BEST OF OUR KNOWLE		ARE TRUE AND
		Board President	Date
		Inventory Control Cite	12/16/15 rk Date
		Employee Responsible	Property Date
Madison County, in th	NALLY APPEARED BEFOR ne State of Mississippi, the abo paths that the avobe facts are t	ove named individuals,	wheo, being first duly
GIVEN UNDER MY	HAND AND OFFICIAL SEA	AL, this the day	y of,

Notary Public